

HUBBARD COUNTY SOIL AND WATER CONSERVATION DISTRICT

MINUTES FROM JANUARY 15, 2015 REGULAR BOARD MEETING

Minutes from the Hubbard County Soil and Water Conservation District Board of Supervisors meeting at 212 ½ Second Street West, Park Rapids, MN.

Members present: Bob Iles, Chair
 Lynn Goodrich, Vice-Chair
 Don Sells, Treasurer
 Don Rettinger, PR&I

Members absent: Ruth Grandy, Secretary

Others present: Julie Kingsley, District Manager
 Melissa Koebernick, District Administrative Assistant
 Dan Pazdernik, District Conservationist
 Nathan Sitz, Water Quality Resource Specialist
 Ed Smith, Hubbard County Commissioner

Supervisor Iles opened the meeting at 8:34 a.m. and led in the Pledge of Allegiance.

AGENDA AND MINUTES

A motion was made by Supervisor Goodrich to accept the agenda with the following changes: move Oath of Office after approving the agenda and move District Conservationist report to after the approval of the minutes, seconded by Supervisor Sells. Affirmative: All. Opposed: None. Motion carried.

Supervisor Sells and Supervisor Goodrich took the Oath of Office.

Appointment of Supervisor – Supervisor Sells made a motion to appoint Don Rettinger to fill the position for District 1, seconded by Supervisor Goodrich. Affirmative: All. Opposed: None. Motion carried.

Supervisor Rettinger took the Oath of Office.

A motion was made by Supervisor Goodrich to approve the minutes of December 9, 2014, seconded by Supervisor Rettinger. Affirmative: All. Opposed: None. Motion carried.

DISTRICT CONSERVATIONIST

Program Update

- CSP
 - o No information on new signup.
- EQIP
 - o EQIP training January 15 & 16.
 - o Practice scenarios and payment rates available for FY2015.

Outreach/Educational

- Soil Health Session for NRCS & partners at Detroit Lakes on February 2, featuring Jay Fuhrer.
- Hubbard Grazing Workshop at Guthrie on February 11
- Leader Lions Workshop at Staples, February 20

Current activities/other

- Finishing up contract reviews
- Finishing up CSP payments
- Conservation planning for EQIP applications/contracting soon
- Planning for 2015 Grazing Workshop

TREASURER'S REPORT

The treasurer's report was accepted as presented, by the board, subject to auditor's review.

PUBLIC INPUT

None.

REPORTS

Supervisors' Reports: Supervisor Iles attended a Program, Planning and Implementation meeting for AIS. They discussed funding and hours allocated to area lakes. They are working on a rapid response plan. They decided not to contribute any funds to public awareness videos. They are also going to try to work more with the Sheriff's department.

Supervisor Rettinger attended the Giziibii meeting where they discussed doing more with the Red Lake Reservation and adobe houses.

Supervisor Sells will not be able to attend the SWCD Forestry meeting because it is today. He will find out if they received the grant for a forester and will e-mail everyone.

Supervisor Goodrich also attended the PP&I AIS meeting. The well testing company that RDO hired gave a presentation to Badoura Township. Supervisor Goodrich will be attending the AIS Summit.

Water Quality/Resource Specialist Report - Nate Sitz reported on the following:

- Found records on another ditch with Beltrami County.
- Continued to locate wells for the Geologic Survey.
- Attended the PPI meeting to finalize lake allocations and supplemental hours.
- Supplemental hour needs presented to lakes with commitments needed by 1/31/15.
- Applied for DNR grant (requested \$12,000).
- Supplies inventoried.
- Plan to have 40 sets of equipment so will need to purchase more.
- Budgeted for 20 tablets with cases at a cost of \$5,000.
- Have contacted our surrounding counties to see what their plans are and how we can collaborate.

District Manager's Report – Julie Kingsley reported on the following:

Last Month

- AIS meeting
- NRCS webinar on rare and endangered species
- Outdoor classroom meeting at PR High School
- PRAP progress report meeting

- League of Women Voters presentation on MN's Clean Water Roadmap and how Hubbard SWCD fits into that state wide effort
- Area 8 meeting in Bemidji
- Enbridge meeting at BSU for certificate of need
- Two more Wild Rice RIM easements have been submitted
- MASWCD meeting in Baxter, filling in for MACDE president Ed Lenz
- Straight River Groundwater Management meeting
- Tullibee forestry meeting
- Entering phase 3 in Wild Rice RIM
- WCA site visit and WCA Workshop

Next Month

- Association of Townships meeting
- Straight River GMA meeting
- Upper Mississippi WRAP meeting

OLD BUSINESS

Cost-Share – Supervisor Sells made a motion to approve payment of \$275.00 for well-sealing cost-share contract 14-8, seconded by Supervisor Goodrich. Affirmative: All. Opposed: None. Motion carried.

NEW BUSINESS

Review By-laws – Supervisors reviewed by-laws and no changes or amendments were needed.

SWCD Shirts – Supervisors would like staff to bring back shirt ideas for next month's meeting.

Reorganization of Board – Supervisor Sells made a motion to nominate Supervisor Iles as Chair, seconded by Goodrich. Affirmative: All. Opposed: None. Motion carried.

Supervisor Sells made a motion to nominate Supervisor Goodrich as Vice-Chair, seconded by Supervisor Iles. Affirmative: All. Opposed: None. Motion carried.

Supervisor Rettinger made a motion to nominate Supervisor Sells as Treasurer, seconded by Supervisor Goodrich. Affirmative: All. Opposed: None. Motion carried.

Supervisor Iles made a motion to nominate Supervisor Grandy as Secretary, seconded by Supervisor Sells. Affirmative: All. Opposed: None. Motion carried.

Supervisor Sells made a motion to nominate Supervisor Rettinger as Public Relations and Information, seconded by Supervisor Goodrich. Affirmative: All. Opposed: None. Motion carried.

Supervisor Sells made a motion to table representation at Giziibii meetings pending county board decision, seconded by Supervisor Goodrich. Affirmative: All. Opposed: None. Motion carried.

Supervisor Sells made a motion that we continue to have a Supervisor at Joint Powers Board, Local Water Plan, WCA Appeals, SWCD Area 8 Forestry and AIS PPI, seconded by Supervisor Goodrich. Affirmative: All. Opposed: None. Motion carried.

Supervisor Goodrich made a motion that Supervisors would have the following appointments:

Supervisor Grandy – WCA Appeals and Alternate on Local Water Plan
Supervisor Iles – Finance committee and AIS PPI
Supervisor Rettinger – Personnel committee and Joint Powers Board
Supervisor Goodrich – Personnel committee and Local Water Plan
Supervisor Sells – Finance committee and SWCD Area 8 Forestry

Seconded by Supervisor Rettinger. Affirmative: All. Opposed: None. Motion carried.

Declare bank – Supervisor Rettinger made a motion that we use State Bank of Park Rapids as our financial institution, seconded by Supervisor Sells. Affirmative: All. Opposed: None. Motion carried.

Joint Powers Agreement - WCA – Supervisor Goodrich made a motion to sign the agreement for SWCD to administer WCA, seconded by Supervisor Rettinger. Affirmative: All. Opposed: None. Motion carried.

Always There Staffing – Supervisor Goodrich made a motion to accept the contract for 2015 as presented, seconded by Supervisor Rettinger. Affirmative: All. Opposed: None. Motion carried.

Supervisor Sells made a motion that we change the pay rate for inspectors to \$12/hr with .25 annual increment increase, \$14/hr for a lead inspector and to approve the on-call rate of \$50/wk for level 2 inspectors, seconded by Supervisor Goodrich. Affirmative: All. Opposed: None. Motion carried.

Hourly Inspection Rate – Supervisor Goodrich made a motion to set our hourly inspection rate to other entities at \$17/hr, seconded by Supervisor Rettinger. Affirmative: All. Opposed: None. Motion carried.

MASWCD Dues – Supervisor Sells made a motion to pay 2015 dues, seconded by Supervisor Goodrich. Affirmative: All. Opposed: None. Motion carried.

Area 8 Dues – Supervisor Sells made a motion to pay 2015 dues, seconded by Supervisor Goodrich. Affirmative: All. Opposed: None. Motion carried.

District Manager Computer – Julie Kingsley will gather more information and bring it to the next board meeting.

CORRESPONDENCE

MECA workshop and Bank Statement

NEXT MEETING: The next regular board meeting of the Hubbard County Board of Supervisors will be on February 10, 2015 at 8:30 a.m. in the office at 212 ½ Second Street W, Park Rapids. We will be reviewing district manager computer, Giziibii appointment, fall tour, redistricting the SWCD, Cost of Living Adjustment and discussing SWCD shirts.

ADJOURNMENT: Motion by Supervisor Goodrich to adjourn the meeting, meeting adjourned at 1:00 p.m.

APPROVED: 2-10-15 SECRETARY Ruth Grandy
Date Ruth Grandy, Secretary