

## HUBBARD COUNTY SOIL AND WATER CONSERVATION DISTRICT

### MINUTES FROM DECEMBER 15, 2015 SPECIAL BOARD MEETING

Minutes from the Hubbard County Soil and Water Conservation District Board of Supervisors meeting at 212 ½ Second Street West, Park Rapids, MN.

Members present:     Bob Iles, Chair  
                              Lynn Goodrich, Vice-Chair  
                              Ruth Grandy, Secretary  
                              Don Sells, Treasurer  
                              Don Rettinger, PR&I

Members absent:     Ed Smith, Hubbard County Commissioner

Others present:     Julie Kingsley, District Manager  
                              Melissa Koebernick, District Administrative Assistant  
                              Jamin Carlson, Water Quality/Resource Specialist  
                              Dan Pazdernik, District Conservationist  
                              Danny Weber, Assistant State Conservationist

Supervisor Iles opened the meeting at 1:05 p.m. and led in the Pledge of Allegiance.

#### AGENDA

Agenda topics are Lease and County AIS Program. A motion was made by Supervisor Sells to approve the agenda as stated, seconded by Supervisor Rettinger. Affirmative: All. Opposed: None. Motion carried.

#### NEW BUSINESS

Lease – FSA is the leasing agent working with the city. The city is willing to let us stay past the December 31, 2015 deadline, pending city council approval. Danny Weber will let us know when the FSA awards a bid. FSA would like an extension of 120 days and on January 12, 2016 the city council will meet and make a decision.

County AIS Program – The SWCD Board outlined the SWCD AIS program transition to County. The SWCD will hire an AIS Watercraft Inspection and Decontamination Coordinator with planned transition to the County by 2017. The transition of finances from SWCD to the County will happen as soon as possible. The SWCD staff will provide training to the AIS Watercraft Inspection and Decontamination Coordinator. The cost of this training will be paid to the SWCD by the HC AIS program on an hourly basis. The Hubbard County AIS Task Force will be responsible for financing the position and obtaining separate office space. The task force will be responsible for coordinating the transition to the County. The SWCD will continue representation on the PPI committee during transition. Supervision of the new position will be the charge of the SWCD board. The SWCD recommends County Commissioner participation on PPI Committee and transition process.

Supervisor Sells made a motion to approve the AIS transition plan from SWCD to County as stated, seconded by Supervisor Goodrich. Affirmative: All. Opposed: None. Motion carried.

The District Manager has been asked to write a letter to Ken Grob, Hubbard County AIS Task Force Chair, and send it to County Board members and PPI Committee members.

**ADJOURNMENT:** Motion by Supervisor Goodrich to adjourn the meeting; meeting adjourned at 2:55 p.m.

APPROVED: 1-22-16 SECRETARY Ruth Grandy  
Date Ruth Grandy, Secretary