

HUBBARD COUNTY SOIL AND WATER CONSERVATION DISTRICT

MINUTES FROM APRIL 14, 2015 REGULAR BOARD MEETING

Minutes from the Hubbard County Soil and Water Conservation District Board of Supervisors meeting at 212 ½ Second Street West, Park Rapids, MN.

Members present: Bob Iles, Chair
Lynn Goodrich, Vice-Chair
Don Sells, Treasurer
Ruth Grandy, Secretary

Members absent: Don Rettinger, PR&I
Ed Smith, Hubbard County Commissioner

Others present: Julie Kingsley, District Manager
Melissa Koebernick, District Administrative Assistant
Dan Pazdernik, District Conservationist
Nathan Sitz, Water Quality Resource Specialist

Supervisor Iles opened the meeting at 8:30 a.m. and led in the Pledge of Allegiance.

AGENDA AND MINUTES

A motion was made by Supervisor Goodrich to accept the agenda, seconded by Supervisor Grandy. Affirmative: All. Opposed: None. Motion carried.

A motion was made by Supervisor Goodrich to approve the minutes of March 10, 2015, seconded by Supervisor Grandy. Affirmative: All. Opposed: None. Motion carried.

TREASURER'S REPORT

The treasurer's report was accepted as presented, by the board, subject to auditor's review.

PUBLIC INPUT

None.

REPORTS

Supervisors' Reports: Supervisor Iles shared information on zebra mussels carrying Viral Hemorrhagic Septicemia Virus that infects fish.

Supervisor Sells would like something in the newspaper for water stewardship week, Arbor Day and Earth Day. He attended the Area Forestry meeting and they received the grant for \$320,000. 2015 SWCD Forestry Association dues are due.

Supervisor Goodrich made a motion to pay dues to the SWCD Forestry Association of \$50 and to have Supervisor Sells continue to represent us, seconded by Supervisor Iles. Affirmative: All. Opposed: None. Motion carried.

Supervisor Goodrich made a motion to amend the SWCD Forestry Association motion to pay the dues at the current rate, seconded by Supervisor Sells. Affirmative: All. Opposed: None. Motion carried.

Supervisor Goodrich mentioned that the Hubbard County Regional Economic Development Committee will be holding an Employee Law Seminar in Park Rapids. Tom Schulz recommended Supervisor Goodrich for MASWCD Finance Committee. Supervisor Goodrich also mentioned that there have been some issues in the county with unauthorized short-term vacation rental on our area lakes.

District Manager's Report – Julie Kingsley reported on the following:

Last Month

- Presented "What is an SWCD?" to the Lutheran Layman's League.
- Envirothon meeting.
- Had a table at the League of Women Voters presentation.
- Attended training on JPB engineering practices.
- Met with City of Park Rapids on Riverside Avenue construction.
- Hired an AIS Assistant, staffing company came down to complete inspector paperwork.
- Working with Eagle Bay Resort on Community Partner's Grant
- 2 windbreak cost-share applications
- Picked top 3 easements from each county for Leech Lake Foundation forestry easements.
- Held a TEP meeting for WCA
- Obwell

Next Month

- Straight River Groundwater Management meeting
- Tree Sale
- Envirothon
- Obwell
- Watercraft and Decontamination training

Water Quality/Resource Specialist Report - Nate Sitz reported on the following:

- Will be contracting to have the remaining ditches flown with a drone
- Locating from aerial photos county wide on Geologic Survey
- Need to confirm locations on some wells we couldn't do from septic information
- Ordered nitrate testing materials
- Ordered Hydrolab maintenance parts and necessary standards
- Level 1 and 2 training dates and locations set
- Around 20 deputies will be trained at a cost of \$2,500
- Designed business cards to prove inspection and decontamination, and one for decon station information.
- Inspector supplies all boxed up and ready
- Tablets all here
- Seasonal Assistant hired

DISTRICT CONSERVATIONIST

Program Update

- CSP
 - o Application deadline was March 13 for general application & March 31 for renewal applications.

- We are currently processing these applications.
- EQIP
 - 1st round applications have been completed and obligated.
 - 2nd round applications will be considered on May 11.
 - 3rd round applications will be considered on June 18.

Outreach/Educational

- Ag in the Classroom on March 17. Alicia, Dan, and Russ Johnsrud presented on soils

Current activities/other

- EQIP and CSP application activities
- Following up with spring projects/contracts

OLD BUSINESS

Self-Assessment Tool - performed the self-assessment tool and evaluated the SWCD.

Redistricting the SWCD – will not be redistricting at this time.

NEW BUSINESS

Cost-share – Supervisor Sells made a motion to approve the Knisley windbreak application at \$484.50 or 50% whichever is less, seconded by Supervisor Grandy. Affirmative: All. Opposed: None. Motion carried.

Supervisor Sells made a motion to approve the Crimmins windbreak application at \$301 or 50% whichever is less, seconded by Supervisor Goodrich. Affirmative: All. Opposed: None. Motion carried.

Fish Hook River Clean-up – we will let the lake association know that we are willing to help with the river clean up.

Water Quality/Resource Specialist Performance Review – Supervisor Sells made a motion to authorize the annual step increase based upon the positive review, retro to his anniversary date, seconded by Supervisor Goodrich. Affirmative: All. Opposed: None. Motion carried.

Resolutions – we will not be putting forth a resolution this year.

CORRESPONDENCE

Bank statements, SWCD Annual Report, updated Personnel Policy

NEXT MEETING: The next regular board meeting of the Hubbard County Board of Supervisors will be on May 12, 2015 at 8:30 a.m. in the office at 212 ½ Second Street W, Park Rapids. We will be reviewing, strategic planning, By-laws, Don Buckhout – PRAP results, and fall tour update.

ADJOURNMENT: Motion by Supervisor Goodrich to adjourn the meeting, seconded by Supervisor Sells, meeting adjourned at 12:51 p.m.

APPROVED: 5-12-2015
Date

SECRETARY

Ruth Grandy
Ruth Grandy, Secretary