

HUBBARD COUNTY SOIL AND WATER CONSERVATION DISTRICT

MINUTES FROM JUNE 9, 2015 REGULAR BOARD MEETING

Minutes from the Hubbard County Soil and Water Conservation District Board of Supervisors meeting at 212 ½ Second Street West, Park Rapids, MN.

Members present: Bob Iles, Chair
Lynn Goodrich, Vice-Chair
Don Sells, Treasurer
Ruth Grandy, Secretary
Don Rettinger, PR&I

Members absent: Ed Smith, Hubbard County Commissioner

Others present: Julie Kingsley, District Manager
Melissa Koebernick, District Administrative Assistant
Dan Pazdernik, District Conservationist

Supervisor Iles opened the meeting at 8:32 a.m. and led in the Pledge of Allegiance.

AGENDA AND MINUTES

A motion was made by Supervisor Goodrich to accept the agenda with the addition of AIS State funds transfer, seconded by Supervisor Rettinger. Affirmative: All. Opposed: None. Motion carried.

A motion was made by Supervisor Goodrich to approve the minutes of May 12, 2015, seconded by Supervisor Rettinger. Affirmative: All. Opposed: None. Motion carried.

TREASURER'S REPORT

The treasurer's report was accepted as presented, by the board, subject to auditor's review.

PUBLIC INPUT

None.

REPORTS

Supervisors' Reports: Supervisor Iles helped pack trees for the FWF and also volunteered at the FWF. He attended the PPI Finance Committee meeting and the Area 8 meeting. He mentioned the need for bathrooms at public accesses for watercraft inspectors. He will be going to the Wadena SWCD meeting on June 15.

Supervisor Goodrich volunteered for the FWF, the personnel committee met and did interviews. He attended the Area 8 meeting where only one resolution was presented. He will be going to the Wadena SWCD meeting on June 15.

Supervisor Rettinger volunteered at the FWF, he also was at the personnel committee meetings and interviews and attended the Area 8 meeting.

Supervisor Sells attended the Area 8 meeting. He is on the election committee for Area 8 and so far there is only one candidate for director and one candidate for co-director. He shared an article regarding buffers and an article that mentioned Park Rapids is a Tree City USA. The interview process is happening for the forester for the SWCD Forestry Association.

DISTRICT CONSERVATIONIST

Program Update

- CSP
 - o General applications must be obligated by June 30th.
 - o Renewal applications (2011 contracts) must be obligated by December 11th.
- EQIP
 - o 1st round applications have been completed and obligated.
 - o 2nd round applications have now been obligated.
 - o 3rd round applications will be considered on June 18.

Agency Update

- Cathee Pullman started as MN State Conservationist on May 18.
- Danny Weber update – Dave Jones (Area Engineer) is acting ASTC.
- Conservation Client Gateway has rolled out as of May 27.
 - o Allows applicants to apply for USDA programs, request TA, sign and submit contract documents, and track payments online.

Current activities/other

- EQIP and CSP application/contracting activities.
- Field visits for programs and technical assistance.
- Wrapping up spring applied practice certifications/payments.
- Alicia is assisting Cass County NRCS with TA and program applications

Lead Inspector Report – Bob Gack reported on the following:

Resorts

- Contacted by telephone approximately 75% of resorts regarding AIS screening and detection, launch availability or public access usage, and reviewed and corrected listings for whether they have a ramp and/or launch at their facilities.
- Reviewed and updated quick screening form for use by resorts.
- Created a consolidated list of infested waters to distribute to resorts.
- Resort people were all very supportive of the program and requested information.

Watercraft Inspection Help

- Had On call duty from May 9-10, 23-25, and 30-31.
- Spot checked and worked with inspectors.
- Assisted inspectors with various issues.
- Completed Level 2 Decon training.

Other

- Installed 9 traffic counters

District Manager's Report – Julie Kingsley reported on the following:

Last Month

- Held FWF
- Budget meeting
- Enbridge grant presentation
- COLA meeting
- Water Quality Resource Specialist interviews

- Area 8 meeting
- Received a Community Partner's application for Mill Rd Storm sceptor and sent out for rankings
- PPI meeting
- Water Quality Monitoring on Long Lake
- Cost-share site visits
- LWP GIS meeting with BWSR
- Starting Round 2 for Tullibee Forest Stewardship
- Obwell
- 3 WCA site visits

Next Month

- Straight River Groundwater Management meeting
- MACDE meeting in St Cloud
- LWP subcommittee meetings
- Obwell

Supervisor Sells made a motion to purchase 9 veliger nets at \$182 each, seconded by Supervisor Grandy. Affirmative: All. Opposed: None. Motion carried.

OLD BUSINESS

Fall Tour Update – was announced at the Area 8 meeting.

Cost-share – Supervisor Goodrich made a motion to approve payment of \$679 for cost-share contract #15-1, seconded by Supervisor Sells. Affirmative: All. Opposed: None. Motion carried.

Supervisor Goodrich made a motion to approve payment of \$466.50 for cost-share contract #15-2, seconded by Supervisor Grandy. Affirmative: All. Opposed: None. Motion carried.

NEW BUSINESS

2016 Draft Budget – Supervisor Goodrich made a motion to adopt the 2016 Budget as presented, seconded by Supervisor Rettinger. Affirmative: All. Opposed: None. Motion carried.

Water Quality Resource Specialist – Supervisor Grandy made a motion to offer the position to Jamin Carlson at \$15.50/hr., if Jamin declines, will offer to succeeding candidates, seconded by Supervisor Sells. Affirmative: None. Opposed: All. Motion failed.

Supervisor Grandy made a motion to offer the position to Jamin Carlson for \$15.50/hr. with the option to negotiate up to \$16.25/hr., if he declines, will offer to succeeding candidates at the same offer, seconded by Supervisor Sells. Affirmative: All. Opposed: None. Motion carried.

Hydrolab – Julie will bring back more information and quotes at the next meeting.

PPI funds transfer – Supervisor Sells made a motion to make a transfer of AIS Contingency Funds into AIS Administrative funds for \$1,200 Supervisor Compensation and \$1,000 audit expense, seconded by Supervisor Goodrich. Affirmative: All. Opposed: None. Motion carried.

CORRESPONDENCE

NACD Newsletter, MCIT Bulletin, Bank statements and pay equity compliance letter

NEXT MEETING: The next regular board meeting of the Hubbard County Board of Supervisors will be on July 14, 2015 at 8:30 a.m. in the office at 212 ½ Second Street W, Park Rapids. We will be reviewing the Fall Tour, fair booth and hydrolab.

ADJOURNMENT: Motion by Supervisor Goodrich to adjourn the meeting, seconded by Supervisor Files, meeting adjourned at 12:00 p.m.

APPROVED: 7-13-15 SECRETARY Ruth Grandy
Date Ruth Grandy, Secretary