

HUBBARD COUNTY SOIL AND WATER CONSERVATION DISTRICT

MINUTES FROM AUGUST 11, 2015 REGULAR BOARD MEETING

Minutes from the Hubbard County Soil and Water Conservation District Board of Supervisors meeting at 212 ½ Second Street West, Park Rapids, MN.

Members present: Bob Iles, Chair
Lynn Goodrich, Vice-Chair
Don Sells, Treasurer
Ruth Grandy, Secretary

Members absent: Ed Smith, Hubbard County Commissioner
Don Rettinger, PR&I

Others present: Julie Kingsley, District Manager
Melissa Koebernick, District Administrative Assistant
Jamin Carlson, Water Quality/Resource Specialist
Dan Pazdernik, District Conservationist

Supervisor Iles opened the meeting at 8:31 a.m. and led in the Pledge of Allegiance.

AGENDA AND MINUTES

A motion was made by Supervisor Iles to accept the agenda, seconded by Supervisor Goodrich. Affirmative: All. Opposed: None. Motion carried.

A motion was made by Supervisor Sells to approve the minutes of July 14, 2015 with the following corrections: under Supervisor Reports add Craig's last name and add the location of the nitrate clinic, seconded by Supervisor Grandy. Affirmative: All. Opposed: None. Motion carried.

TREASURER'S REPORT

The treasurer's report was accepted as presented, by the board, subject to auditor's review.

PUBLIC INPUT

None.

REPORTS

Supervisors' Reports: Supervisor Iles attended a COLA meeting where they talked about the Score the Shore project from the DNR. He helped with the veliger sampling for Upper & Lower Bottle Lake. He attended the Mantrap Township meeting and thanked them for their support of SWCD programs and gave them a mid-season AIS report. He also shared several conservation articles with the SWCD board.

Supervisor Sells talked about the article in the Park Rapids Enterprise that reported Jamin Carlson as our new Water Quality/Resource Specialist. On July 16th, he and Jamin gave a presentation on our AIS program at the SWCD Forestry meeting. He also shared a summary of the USDA Forest Service's scores of MN watersheds.

Water Quality/Resource Specialist's report – Jamin Carlson reported on the following:

Last Month

- Uploaded car counter data
- Set up decon station on DNR website
- Gave presentation on AIS at SWCD Forestry meeting
- COLA meeting
- PPI meeting
- Groundwater workshop at Thumper Pond
- Mid-Season AIS reports
- Obwell
- Water Quality Monitoring on Long Lake
- Veliger Sampling
- Set up Lync Pass
- Nitrate Clinic at the Fair

District Manager's Report – Julie Kingsley reported on the following:

Last Month

- Nitrate testing at fair: 143 samples tested
- Gave presentation to Todd County Planning on Hubbard SWCD, WCA, and AIS
- County Commissioner meeting
- COLA meeting
- Enbridge meeting
- PPI meeting
- Twin Lakes Association meeting on restoring Fish Hook River
- Groundwater workshop
- LWP maps meeting
- Obwell
- 6 WCA site visits and one violation
- Wild Rice RIM Easements

Next Month

- NRCS work session
- Enbridge Line 3 public meeting
- Leech Lake WRAP meeting
- COLA meeting
- Obwell
- WCA site visits

DISTRICT CONSERVATIONIST

August is "Women's Equality Month"

Review mutual agreement and USDA civil rights policy statement

Program Update

- CSP
 - o Renewal applications (2011 contracts) must be obligated by December 11, 2015 with field reviews completed by September 30. (8 applications, 5 interviews completed)

- EQUIP
 - o 1st round has been completed and obligated (7 contracts; 2 cover crops, 1 CNMP CAP, 2 forest management plan CAP's and 2 tree plantings).
 - o 2nd round applications have now been obligated (3 forest management plan CAP's).
 - o 3rd round applications have now been obligated (3 contracts; 2 tree plantings and 1 forest management CAP).
 - o 4th round applications – 3 were preapproved. All three canceled.

Agency Update

- Danny Weber is now back full time
- Alicia and Dan went to a forestry meeting near Perham on August 4.
- Toolkit training on August 26.
- UMHR field trip on August 17.

Current activities/other

- EQUIP and CSP application/contracting activities.
- Field visits for programs and technical assistance.
- Alicia is assisting Cass County NRCS with TA, program applications and program contracts.
- Local work group meeting to be held by August 12 at 9:00 am
- Performance appraisals coming up

OLD BUSINESS

Fall Tour Update – discussed the sites we will visit on the fall tour.

Cost-share – the board will wait to decide what they will do regarding the Haley cost-share project after receiving and reviewing the written determination from Bill Westerberg with JPB Engineering.

Hydrolab – will do more research and bring it back to the board this winter.

NEW BUSINESS

Boat Rental – will continue to rent a boat versus purchasing.

2016 Funding – discussed different funds that will be coming in the future.

Cost - Share – Supervisor Goodrich made a motion to approve the Walsingham well-sealing cost-share contract for \$137.50 or 50% of the cost, whichever is less, seconded by Supervisor Sells. Affirmative: All. Opposed: None. Motion carried.

Wetland and Groundwater Education – Supervisor Goodrich made a motion to authorize Julie Kingsley to source the Groundwater Flow Model contingent upon grant approval from the Minnesota Ground Water Association Foundation, seconded by Supervisor Sells. Affirmative: All. Opposed: None. Motion carried.

Supervisor Goodrich made a motion to authorize Jamin Carlson to attend a 5 day Wetland Delineation course on September 14 – 18 in Little Falls, seconded by Supervisor Grandy. Affirmative: All. Opposed: None. Motion carried.

Donation to Environmental Ed Building – Supervisor Sells made a motion to donate \$100 to the Environmental Ed Building, seconded by Supervisor Iles. Affirmative: All. Opposed: None. Motion carried.

Obwell/BWSR Grants – Supervisor Sells made a motion to approve the contract for monitoring the observation wells, seconded by Supervisor Goodrich. Affirmative: All. Opposed: None. Motion carried.

BWSR program contract was signed by Supervisor Iles.

Projector – Supervisor Sells made a motion to approve payment of \$100 to Lynn Goodrich for costs incurred repairing the Epson Projector, seconded by Supervisor Grandy. Affirmative: Supervisor Iles, Supervisor Grandy, and Supervisor Sells. Opposed: None. Motion carried. Supervisor Goodrich abstained from voting.

Community Partner’s Application – Supervisor Goodrich made a motion to approve the Eagle Bay Lodge Community Partner’s application for \$22,000, seconded by Supervisor Iles. Affirmative: All. Opposed: None. Motion carried.

CORRESPONDENCE

MCIT newsletter, MCIT dividend information, Enbridge letters

NEXT MEETING: The next regular board meeting of the Hubbard County Board of Supervisors will be on September 8, 2015 at 8:30 a.m. in the office at 212 ½ Second Street W, Park Rapids. We will be finalizing the Fall Tour, and discussing the Administrative Assistant’s Performance Review.

ADJOURNMENT: Motion by Supervisor Sells to adjourn the meeting, seconded by Supervisor Iles, meeting adjourned at 12:57 p.m.

APPROVED: 9-8-15 SECRETARY Ruth Grandy
Date Ruth Grandy, Secretary