

HUBBARD COUNTY SOIL AND WATER CONSERVATION DISTRICT

MINUTES FROM AUGUST 10, 2016 REGULAR BOARD MEETING

Minutes from the Hubbard County Soil and Water Conservation District Board of Supervisors meeting at 603 Central Avenue North, Park Rapids, MN.

Members present: Bob Iles, Chair
 Lynn Goodrich, Vice-Chair
 Ruth Grandy, Secretary
 Don Sells, Treasurer
 Don Rettinger, PR&I

Others present: Julie Kingsley, District Manager
 Annette Olson, Administrative Assistant
 Jamin Carlson, Water Quality/Resource Specialist
 Dan Pazdernik, District Conservationist
 Ed Smith, Hubbard County Commissioner

Supervisor Iles opened the meeting at 8:35 a.m. and led the Pledge of Allegiance.

AGENDA AND MINUTES

Julie Kingsley asked to add to the agenda - Old Business with (b) the New Shed and New Business with (h) Web Design and (i) Printer for Annette (Admin. Asst.)

A motion was made by Supervisor Sells to approve the agenda as amended, seconded by Supervisor Goodrich. Affirmative: All. Opposed: None. Motion carried.

A motion was made by Supervisor Goodrich to accept the minutes as presented of the July 6, 2016 regular board meeting, seconded by Supervisor Rettinger. Affirmative: All. Opposed: None. Motion carried.

TREASURER'S REPORT

The Treasurer's report was accepted by Supervisor Sells, subject to the auditor's review. Annette Olson presented options for future reports and it was unanimous to include a treasurer summary report along with the ones already used.

PUBLIC INPUT

Commissioner Smith:

- Culvert under Hwy 116 by the "Y" Steak House.
- Working on the budget and project requests.

- Confusion with the term “tax forfeited land” in the 2016 Plat Book with out of area people, thinking to change the language to “county public land” in the next issue. The board suggested that Julie and Chip put together a description of the term to add to the present book explaining the term and will include it in the next issue.
- Public cardboard booths for townships are not available to use at voting time, and will check with Kay to see if anything is available or need to come up with something by voting time.

Supervisor Rettinger questioned where Fern Township would meet since lightning struck the Town Hall and damaged the inside of the building. Commissioner Ed Smith will check with Kay.

The board supervisors commented that our new County Auditor, Kay Rave is doing a good job.

REPORTS

Supervisor’s Reports:

Supervisor Iles:

- July 16, 2016 - Supervisor Iles helped work the fair nitrate testing with Don and Lynn.
- Last week finance meeting on the budget with Chad Sieverts about SWCD Local Capacity Matching Grant Allocation. Julie had information to hand out.
- Yesterday attended County Board Meeting where these ideas were presented.
- Shared newspaper article on cities gaining permission to pump up to 8.2 Million gallons of water per day- per city from Lake Michigan, it had been against the law.
- Shared a negative clipping/letter from a Bemidji resident about AIS published in a newspaper.
- Shared information on ship ballasts water dumping in the Great Lakes.

Supervisor Goodrich:

- Interviewed 8 candidates for the Administrative Assistant, selected Annette Olson and welcomed her.
- Worked the county fair SWCD booth along with county AIS information.

Supervisor Rettinger:

- Worked on the personnel committee.

Supervisor Sells:

- Helped with the booth at the fair with Don.
- Finance work last weeks.
- Forestry Meeting – wasn’t able to go to the last meeting but plans to attend next meeting in September.
- Shared information in a letter from Conservation Minnesota he received.

Supervisor Goodrich shared information about Embridge, Marathon, Sandpiper and the Line 3 pipeline (Northern Waters Alliance out of Hackensack has information).

Supervisor Grandy:

Stopped at the fair booth to visit. No other activities.

Water Quality/Resource Specialist's Report – Jamin Carlson reported on the following:

- Update AIS veliger testing, still working with Wadena and Always There Staffing and Bob Gack.
- Increase funding from DNR on additional access sites within the county.
- Update on CWF grants for next year.
- Set up and worked at fair - talked with people on forest management plans and did nitrate testing.
- Wetland and Conservation Act update.
- Water monitoring – Long Lake dissolved oxygen monitoring.
- Cost-Share/Conservation Delivery and Community Partners update.
- Used a few days of vacation and help with orientating Annette.
- Next month will be working on WCA, Cost-Share/Conservation Delivery/Community Partners, Grants, Water Monitoring Long Lake and Kabekona River, Obwells - information from Julie. Need to work on tree ordering.
- Will be missing conservation planning workshop because they changed meeting spots.

District Manager's Report – Julie Kingsley reported on the following:

- July 19 - Presented budget request for \$30,000 to County Board and then attended a work session on August 9th.
- August 2 - Site visits for 2 potential landowners for Pineland Sands Aquifer Project.
- August 3 - BWSR meeting in Bemidji with John Jashke, BWSR.
- August 4 - Groundwater training in Thief River Falls.
- August 5 - Nitrate testing August 5th - 20 samples brought in.
- August 8 – Web-X meeting for Mississippi Headwaters WRAP explaining Zonation work session on request.
- August 9 - Budget Public Meeting with Hubbard County Commissioners.
- August 9 - City of Laporte meeting wellhead protection information.
- August 11 - Pineland Sands Pollinator planting site visit.
- Update on Community Partners, Cost-Share, Tullibee Forestry Stewardship Project.
- Water Quality Monitoring at Kabekona Lake found E Coli above standards. Working on funding to test 3 areas to get sampling information.
- Guggisberg/Mooney Wild Rice Easement is now complete.
- WCA - Notice of Decision now complete for Faltersack wetland replacement credits for driveway and has started work.

Upcoming Events:

- August 12 - Shell River mussel survey by DNR.
- August 24 - Meeting with Wadena County SWCD and Upper Twin Lake Assn - lake filling in erosion issues.
- August 29 - Audit with Michael Peterson and staff.
- September 2 - Free nitrate testing in office (first Friday of every month).
- September 15 - next Forestry meeting in McGregor.
- September 22-23 - Fall Tour in Baudette.

District Conservationist Report – Dan Pazdernik reported on the following:

- Civil Rights - August is Women's Equality Month.
- Program update - no information on Conservation Stewardship Program FY2017 sign up.
- Environmental Quality Incentives Program FY2017 signup is August 19th and deadline is November 30.
- Outreach/Educational - July 7th - EQIP PSA's sent to Park Rapids Enterprise and Northwoods Press, postcards sent out by NRCS State Office.
- Worked at NRCS fair booth on July 15th.
- Attended MASWCD buffer meeting on August 4th in Detroit Lakes.
- Current Activities - Much interest in Forest management plans and tree planting, some interest in grazing systems and Conservation planning for EQIP.
- No update on building and parking lot paving at this point. Chairs are nice and 2 more should be coming.

OLD BUSINESS

Official welcome to the Administrative Assistant Annette Olson.

Action Plan Items:

- a. Strategic Planning - Julie handed out 2017 Strategic Plan.
Suggestions to hold year end meeting - will check into holding it at another site in beginning of January and discuss at the September meeting and who to invite.
- b. The New Shed - not at this time due to cost.

NEW BUSINESS

- a. Order trees from nurseries - will discuss this later in this meeting.
- b. Area 8 Fall Tour - Julie went through the schedule and asked for count of who wants to attend. None of the supervisor plan to attend at this time.
- c. Report on budget meeting with county on August 9th - discussed earlier.
- d. Update and renew MN Conservation Volunteer magazine. Julie reported that we had not sent donation since 2006. Supervisor Sells moved to send \$100 donation to MN Conservation Volunteer Magazine, Supervisor Isle second the motion. Affirmative: All. Oppose: None. Motion carried.
- e. Kabekona River E. Coli Sampling – Julie discussed in her report and gave additional information.
- f. Other possible options for Financial Reports - discussed earlier.

- g. Email future Board Packets out for monthly meetings - Supervisors Goodrich and Sells would like to have both packets mailed and sent as an email, Supervisors Iles, Rettinger and Grandy want them sent by USPS.
- h. Web design - Julie shared information on a possible web designer
- i. Desktop printer for Annette – Looking into options and costs.

Supervisor Iles called for a break at 10:37am.
Meeting reconvened at 11:53am.

Continued New Business item a) - choices of trees to offer for sale this year were discussed in depth and decided on what to offer. Discussion included a request to simplify the form and make smaller packs of a few varieties, advertise better and payment options. We will check tree prices, and what is available for our area and will try to have the information available to present at the September 14 board meeting.

CORRESPONDENCE:

- Julie passed a thank you note around from Rose Ragoli, Twin Lake Association.
- Joint Powers Board - Julie sent around the proposal and shared hi-lights on draft fee schedule.
- MCIT Insurance Dividend - a rebate of \$1,086.00 should be coming in November.
- BWSR Academy will be October 24-26 at Cragun's this year. Motion made by Supervisor Goodrich to authorize the attendance of Annette, Jamin and possibly Julie to the BWSR Academy, October 24-26 at Cragun's, Supervisor Sells seconded the motion. Affirmative: All. Opposed: None. Motion carried.

NEXT MEETING: The next regular board meeting of the Hubbard County Board of Supervisors will be on Wednesday, September 14, 2016, at 8:30 a.m. in the office at 603 Central Avenue North, Park Rapids, MN.

ADJOURNMENT: Motion by Supervisor Sells to adjourn the meeting; meeting adjourned at 12:03pm.

APPROVED: 9-14-16
Date

SECRETARY Ruth Grandy
Ruth Grandy, Secretary