

**HUBBARD COUNTY SOIL AND WATER CONSERVATION DISTRICT**

**MINUTES FROM MARCH 9, 2016 REGULAR BOARD MEETING**

Minutes from the Hubbard County Soil and Water Conservation District Board of Supervisors meeting at 212 ½ Second Street West, Park Rapids, MN.

Members present:     Bob Iles, Chair  
                              Lynn Goodrich, Vice-Chair  
                              Ruth Grandy, Secretary  
                              Don Sells, Treasurer  
                              Don Rettinger, PR&I

Members absent:     Ed Smith, Hubbard County Commissioner

Others present:     Julie Kingsley, District Manager  
                              Melissa Koebernick, District Administrative Assistant  
                              Jamin Carlson, Water Quality/Resource Specialist  
                              Dan Pazdernik, District Conservationist

Supervisor Iles opened the meeting at 8:34 a.m. and led in the Pledge of Allegiance.

**AGENDA AND MINUTES**

A motion was made by Supervisor Goodrich to accept the agenda with the addition of amended budget and Wade Salo, Irrigation Scheduler, seconded by Supervisor Sells. Affirmative: All. Opposed: None. Motion carried.

A motion was made by Supervisor Goodrich to approve the minutes of February 9, 2016, seconded by Supervisor Rettinger. Affirmative: All. Opposed: None. Motion carried.

**TREASURER'S REPORT**

The treasurer's report was accepted as presented, by the board, subject to auditor's review.

**PUBLIC INPUT**

Mitch Lundeen, Regional Forester for Areas 3 & 8, was hired to promote forestry in these areas.

Wade Salo, Irrigation Scheduler, gave a review of 2015. He monitored 47 fields in 2015. The goal for 2016 is 200 fields. He will also be providing pivot uniformity testing and irrigation well nitrate testing this year.

Nathan Wiese, Irrigation/Nutrient Management Specialist, spoke about guided stalk sampling, field strip testing and software nitrogen modeling software.

Brittney Johnson, District Irrigation Technician, she will be helping Wade Salo with the Irrigation Scheduler Program, and she is also the MN Ag Water Quality Certification Program specialist for Hubbard County.

## **REPORTS**

Supervisors' Reports: Supervisor Iles attended a PPI transition meeting, Area 8 meeting, and Finance committee meeting.

Supervisor Goodrich attended the Area 8 meeting, JPB meeting, Badoura Township meeting, and the PPI transition meeting.

Supervisor Grandy attended the Area 8 meeting.

Supervisor Sells attended the Finance committee meeting, Todd Township annual meeting and will be attending the Forestry meeting.

Supervisor Rettinger attended the Giziibii meeting.

Water Quality/Resource Specialist's report – Jamin Carlson reported on the following:

Last Month

- Set up AIS Inspector training
- AIS Contract with Mantrap Township
- COLA meeting
- AIS meeting with Eric B
- AIS reports for 11<sup>th</sup> Crow Wing
- Grazing Workshop
- Cost-share site visits
- Office packing/cleaning
- WCA

District Manager's Report – Julie Kingsley reported on the following:

Last Month

- Long Lake's LCCMR grant proposal
- Straight River Ground Water Management Grant w/Becker County
- Envirothon work
- MACDE meeting
- Nitrate clinic
- Budget meeting
- White Oak Township presentation
- PPI Meeting
- Bid opening for Kabekona cost-share project
- Grazing Workshop

## **DISTRICT CONSERVATIONIST**

Civil Rights

- March is Women's History Month

Program Update

- CSP
  - o FY2016 General CSP signup deadline is March 31
  - o FY2017 contract renewal application deadline is March 31
  - o Eligibility and evaluations due May 20

- EQIP
  - o QAR deadline moved to March 25
  - o Preapproval list – TBD
  - o Contract Obligation – 100% by April 29
    - Currently have 18 eligible applications.
    - All applications received after this date will be considered in FY2017 EQIP
    - Screening deadline of February 12, 2016
    - Ranking deadline of February 26, 2016
    - Preapproval list – March 18, 2016

#### Agency Update

- Lease
  - o USDA will be vacating the current building on March 31
  - o NRCS will be housed in the Wadena USDA Ag Service Center until the new space is ready to move in
- Grazing Workshop held on February 10<sup>th</sup> in Guthrie
- Dan went to leadership meeting on February 24-16
- DC meeting in TRF on February 29
- Dan attended the Area 8 MASWCD meeting on March 4
- Area 1 NRCS all employee meeting on March 24

#### Current activities/other

- EQIP application activities
- Annual program parctive reminder letters were mailed out
- CSP outreach and application activities
- Office move preparation

### **OLD BUSINESS**

Wadena AIS Agreement – Supervisor Sells made a motion to approve the agreement with Wadena SWCD, seconded by Supervisor Goodrich. Affirmative: All. Opposed: None. Motion carried.

Cost of Living Adjustment – Supervisor Sells made a motion to approve a Cost of Living Adjustment of 1.4% retroactive to January 1, 2016, seconded by Supervisor Iles. Affirmative: All. Opposed: None. Motion carried.

Lease – The Board gave Julie Kingsley the authorization to write a letter to the Park Rapids City Council asking for a one month extension.

### **NEW BUSINESS**

Cost-Share – Supervisor Sells made a motion to approve a Cost-share contract with Shively & Wagner for shoreline restoration not to exceed \$19,644 or 40%, whichever is less, seconded by Supervisor Rettinger. Affirmative: All. Opposed: None. Motion carried.

Always There Staffing – Supervisor Sells made a motion to approve the contract with Always There Staffing to provide Watercraft Inspectors for the Wadena AIS program, seconded by Supervisor Goodrich. Affirmative: All. Opposed: None. Motion carried.

Mantrap Township – Supervisor Goodrich made a motion to approve the contract with Mantrap Township to provide Veliger sampling, seconded by Supervisor Sells. Affirmative: All. Opposed: None. Motion carried.

**Budget** – Supervisor Iles made a motion to approve the 2016 budget as amended, seconded by Supervisor Rettinger. Affirmative: All. Opposed: None. Motion carried.

**CORRESPONDENCE**

None.

**NEXT MEETING:** The next regular board meeting of the Hubbard County Board of Supervisors will be on April 13, 2016 at 8:30 a.m. in the office at 212 ½ Second Street W, Park Rapids. We will be setting the date for the strategic planning meeting.

**ADJOURNMENT:** Motion by Supervisor Goodrich to adjourn the meeting; meeting adjourned at 12:03 p.m.

APPROVED: 4-13-16 SECRETARY Ruth Grandy  
Date Ruth Grandy, Secretary