

HUBBARD COUNTY SOIL AND WATER CONSERVATION DISTRICT

MINUTES FROM JANUARY 14, 2013 REGULAR BOARD MEETING

Minutes from the Hubbard County Soil and Water Conservation District Board of Supervisors meeting at 212 ½ Second Street West, Park Rapids, MN.

Members present: Don Rettinger, Chair
Lynn Goodrich, Vice-Chair
Bob Iles, Secretary
Don Sells, Treasurer
Ruth Grandy, PR&I

Members absent: Kathy Grell, Hubbard County Commissioner

Others present: Julie Kingsley, District Manager
Melissa Koebernick, District Administrative Assistant
Dan Pazdernik, District Conservationist

Supervisor Rettinger opened the meeting at 8:38 a.m. and led in the Pledge of Allegiance.

AGENDA AND MINUTES

A motion was made by Supervisor Sells to accept the agenda with the addition of spectrophotometer under old business, seconded by Supervisor Goodrich. Affirmative: All. Opposed: None. Motion carried.

Supervisor Iles made a motion to change to next board meeting to Wednesday, February 12, 2014, seconded by Supervisor Grandy. Affirmative: All. Opposed: None. Motion carried.

A motion was made by Supervisor Sells to approve the minutes of December 10, 2013, seconded by Supervisor Goodrich. Affirmative: All. Opposed: None. Motion carried.

TREASURER'S REPORT

The treasurer's report was accepted as presented, by the board, subject to auditor's review.

PUBLIC INPUT

None.

REPORTS

Supervisors' Reports: Supervisor Rettinger attended the Giziibii meeting. They mentioned that if you pay dues but do not attend the meetings, they can appoint someone to vote in your place. Rettinger gave an update on the projects that Giziibii is working on. He also attended the Area 8 board and manager meeting.

Supervisor Goodrich attended the DNR state roundtable. He brought copies of the DNR Statewide AIS Advisory Report. He also attended the Sandpiper meeting.

Supervisor Sells attended two Sandpiper meetings. The DNR is setting up groundwater management areas and the Park Rapids area gets started this month. He also wrote a DNR grant for the Fish Hook Lake Association for Watercraft Inspectors.

Water Quality/Resource Specialist Report – Sitz reported on the following:

- Continued gathering data for the Mississippi Headwaters watershed
- Identifying Priority Management Zones in Crow Wing Watershed
- Looked into the Wetland Delineator Course
- BWSR meeting with Chad Severts
- AIS preliminary scheduling – hour tracking template completed
- Pollution reduction estimators for cost-share projects.
- Selected as alternate to attend Blandin Community Leadership Program
- Working with City of Park Rapids to have preliminary costs drawn up for storm sewer retention basins. May try to get LCCMR funding or encourage community partner's grant.

District Manager's Report – Kingsley reported on the following:

Last Month

- Applied for joint BWSR grant for Hubbard/Cass County Ditch inventory & inspection
- Grazing Workshop will be on February 26 at Guthrie Community Center
- BWSR webinar on Ag land wetland credits
- eLink reporting
- BWSR meeting with Chad Severts
- Attended Area 8 meeting, we will host the meeting on June 6, 2014
- Attended two Sandpiper meetings
- Community Partners grant application meeting on Spider Lake Causeway
- Working on 3 Wild Rice RIM Easements
- Melissa has been working on the Geologic Survey
- LWP education presentation to 4-H; will have 3 booths
- Meeting with Tim Terrill, Executive Director for Mississippi Headwaters Board
- Tullibee Forest Stewardship third mailing
- 2 Wetland Credit applications

Next Month

- Wild Rice Easement & Tullibee Forest Stewardship meetings
- Leech Lake WRAP meeting
- Groundwater Management area meeting
- Mississippi Headwaters WRAP meeting
- COLA education committee meeting
- Cass County Erosion Control seminar
- Community Partners applicant meeting

DISTRICT CONSERVATIONIST

Program Update

- 2013 EQIP Recap
- 2014 EQIP application acceptance dates:
 - o 2/21/14 Application acceptance deadline
 - o 2/28/14 Ranking and eligibility deadline

- 3/14/14 Quality assurance reviews due for all applications
- 3/17/14 Preapproval list for contracts
- We currently have 15 EQIP applications.
- We are currently in the 2014 CSP signup has been extended to February 7, 2014.
- We have 1 CSP application
- No WHIP funding in 2014

Outreach/educational

- Sent public service announcement to Park Rapids and Nevis papers for the announcement of the EQIP signup.
- Planning for the 2014 Grazing Workshop
 - Guthrie Community Center on February 26, 2014
- Wetland Reserve Program training on January 22.
- CMIC Irrigation Clinic and Annual Meeting on January 23, 2014 in Parkers Prairie.
- Corn Stalk Sampling Winter Meeting on January 28 & 29 at Thumper Pond in Ottertail
- Leader Lions winter workshop on February 11, 2014

Current activities/other

- Working with program applications
- Danny Weber (D.C. in Duluth) has been selected as the A1 Assistant State Conservationist.
- New customer service toolkit version coming. Will be available for use on February 4th. Statewide training will take place on January 23.

OLD BUSINESS

WCA Delineation Classes – it was decided that at this time, we will not send anyone to delineation training.

Blandin Community Leadership Program – Supervisor Goodrich and Nathan Sitz were selected as alternates.

Nitrate Testing Equipment – Supervisor Sells made a motion that we pursue the purchase of the spectrophotometer, seconded by Supervisor Grandy. Affirmative: All. Opposed: None. Motion carried.

NEW BUSINESS

MASWCD Dues – Supervisor Sells made a motion that we table paying the dues, Supervisor Iles seconded. Affirmative: All. Opposed: None. Motion carried.

Car Counters – Supervisor Sells made a motion that we purchase the TrafX car counter package to be used in the boat inspection program contingent upon DNR approval of use at state accesses, seconded by Supervisor Iles. Affirmative: All. Opposed: None. Motion carried.

Tablets for AIS – Supervisor Goodrich made a motion to authorize the purchase of 30 Ubislate 7ci tablets and accessories up to \$2,500, seconded by Supervisor Iles. Affirmative: All. Opposed: None. Motion carried.

AIS Interview Policy – Supervisor Sells made a motion to approve the watercraft inspector hiring policy, seconded by Grandy. Affirmative: All. Opposed: None. Motion carried.

Review by-laws – Supervisor Goodrich made a motion to incorporate changes discussed and approved to the by-laws, seconded by Supervisor Sells. Affirmative: All. Opposed: None. Motion carried.

Unemployment/Staffing – Supervisor Sells made a motion to table it until next month, seconded by Supervisor Goodrich. Affirmative: All. Opposed: None. Motion carried.

CORRESPONDENCE

Bank statement, MCIT bulletin

NEXT MEETING: The next regular board meeting of the Hubbard County Board of Supervisors will be on February 12, 2014 at 8:30 a.m. in the office at 212 ½ Second Street W, Park Rapids. We will be discussing MASWCD Dues, unemployment/staffing, strategic planning and cost of living adjustment .

ADJOURNMENT: Motion by Supervisor Sells to adjourn the meeting, meeting adjourned at 2:24 p.m.

APPROVED: 2/12/14 SECRETARY Robert A. Iles
Date Robert Iles, Secretary