

HUBBARD COUNTY SOIL AND WATER CONSERVATION DISTRICT

MINUTES FROM FEBRUARY 10, 2015 REGULAR BOARD MEETING

Minutes from the Hubbard County Soil and Water Conservation District Board of Supervisors meeting at 212 ½ Second Street West, Park Rapids, MN.

Members present: Bob Iles, Chair
 Lynn Goodrich, Vice-Chair
 Don Sells, Treasurer
 Ruth Grandy, Secretary
 Don Rettinger, PR&I

Members absent: Ed Smith, Hubbard County Commissioner

Others present: Julie Kingsley, District Manager
 Melissa Koebernick, District Administrative Assistant
 Dan Pazdernik, District Conservationist
 Nathan Sitz, Water Quality Resource Specialist

Supervisor Iles opened the meeting at 8:37 a.m. and led in the Pledge of Allegiance.

AGENDA AND MINUTES

A motion was made by Supervisor Sells to accept the agenda with the following changes: add Cost-share contract, RESPEC contract, disposal of records, Personnel Policy, and AIS Plan w/updates, seconded by Supervisor Goodrich. Affirmative: All. Opposed: None. Motion carried.

A motion was made by Supervisor Rettinger to approve the minutes of January 15, 2015, seconded by Supervisor Grandy. Affirmative: None. Opposed: All. Motion failed.

A motion was made by Supervisor Sells to approve the minutes of January 15, 2015 as amended to specify State Bank of Park Rapids and Ruth Grandy as Secretary, seconded by Supervisor Grandy. Affirmative: All. Opposed: None. Motion carried.

Supervisor Grandy took the Oath of Office.

TREASURER'S REPORT

The treasurer's report was accepted as presented, by the board, subject to auditor's review.

PUBLIC INPUT

None.

REPORTS

Supervisors' Reports: Supervisor Iles attended a League of Women Voters presentation regarding the Park Rapids city water system. He attended AIS PPI meeting, they would like Nate to write a work plan for the Decontamination Unit that will be staffed Fridays and Saturdays from 12-5.

Supervisor Sells attended a Soil Health Summit.

Supervisor Goodrich also attended the Soil Health Summit he said it was impressive to see the results and it was all on dry land farming. He also attended the AIS Summit, it was a very good conference around 400 attended. He went to the Itasca State Park AIS Conference, they do not have a plan and need help with inspections.

Water Quality/Resource Specialist Report - Nate Sitz reported on the following:

- Located map of state ditch 82.
- Working on ditch assessment from Hwy 71 down to Fish Hook Lake.
- Locating wells in Henrietta Township.
- Calculated pollution reduction estimates for Cost-share.
- Attended the AIS Summit.
- Almost all supplemental hour commitments are in.
- Interview with the Park Rapids Enterprise.
- Presentation to the Rotary on 1/28/15.
- Budgeted for 20 tablets with cases at a cost of \$5,000.
 - o Recommend Asus Nexus 7 2nd generation with case.
- Met with Ken Grob, Lynn Goodrich, and Dan Kittilson to discuss public awareness and early detection activities.

Supervisor Goodrich made a motion to authorize Nate to initially purchase 1 Asus Nexus 7 2nd generation tablet with accessories; if he likes them, order the rest, seconded by Supervisor Sells.

Affirmative: All. Opposed: None. Motion carried.

AIS Plan with updates – Supervisor Sells made a motion that we include Two Inlets Lake on our grant application to the DNR, seconded by Supervisor Rettinger. Affirmative: All. Opposed: None. Motion carried.

District Manager's Report – Julie Kingsley reported on the following:

Last Month

- Would like to create an on-going resolution for WCA and LWP funds between us and the county.
- All state reporting completed.
- Presented overview of County AIS Plan at the Association of Townships meeting.
- AIS meeting with Ken Grob on part-time position.
- Melissa went to meeting on Mississippi WRAP and conference call.
- Wild Rice RIM agreements still going forward.
- WCA year-end report submitted. Starting to get applications/violations in, but have to wait until spring for site visits.

Next Month

- Grazing Workshop on February 11, 2015
- JPB Board Meeting
- Straight River GMA meeting
- Leech Lake WRAP meeting
- LWP meeting
- MACDE meeting

DISTRICT CONSERVATIONIST

February is Black History Month.

Program Update

- CSP
 - o FY2015 signup application deadline of February 27.
 - o Renewal application deadline of March 31 for FY2011 contracts only.
- EQIP
 - o 1st round applications will be considered on March 16.
 - o 2nd round applications will be considered on May 11.
 - o 3rd round applications will be considered on June 18.

Outreach/Educational

- Soil Health Session for NRCS & partners at Detroit Lakes on February 2, featured Jay Fuhrer.
- Hubbard Grazing Workshop at Guthrie on February 11
- Leader Lions Workshop at Staples, February 20
- Sent news release to Park Rapids Enterprise and Northwoods Press for CSP signup.

Current activities/other

- Conservation planning
- Processing EQIP applications
- Contract maintenance

OLD BUSINESS

WCA Appeals Supervisor – Supervisor Goodrich made a motion to nominate himself for WCA Appeals, seconded by Supervisor Iles. Affirmative: All. Opposed: None. Motion carried.

Giziibii Supervisor – Supervisor Goodrich made a motion to nominate Supervisor Rettinger as the representative and Supervisor Goodrich as the alternate to represent the SWCD at the Giziibii meetings upon the continued participation of the county; attendance will be on a meeting by meeting basis, seconded by Supervisor Iles. Affirmative: Goodrich, Grandy, Iles, & Rettinger. Opposed: None. Motion carried. Supervisor Sells abstained from voting.

District Manager Computer – Tabled until next month.

District Shirts – Supervisor Iles made a motion that the SWCD buy 2 shirts with logo for staff and if Supervisors wish to buy their own shirts the district will pay for their logo, seconded by Supervisor Sells. Affirmative: All. Opposed: None. Motion carried.

NEW BUSINESS

Fall Tour – discussed facilities and catering.

Self-Assessment Tool – tabled until next month.

Payroll – Supervisor Sells made a motion to keep QBOOnline for our accounting software but use MyPay Solutions for payroll, seconded by Supervisor Goodrich. Affirmative: All. Opposed: None. Motion carried.

