

## HUBBARD COUNTY SOIL AND WATER CONSERVATION DISTRICT

### MINUTES FROM MARCH 10, 2015 REGULAR BOARD MEETING

Minutes from the Hubbard County Soil and Water Conservation District Board of Supervisors meeting at 212 ½ Second Street West, Park Rapids, MN.

Members present:     Bob Iles, Chair  
                              Lynn Goodrich, Vice-Chair  
                              Don Sells, Treasurer  
                              Ruth Grandy, Secretary  
                              Don Rettinger, PR&I

Members absent:     None

Others present:     Julie Kingsley, District Manager  
                              Melissa Koebernick, District Administrative Assistant  
                              Dan Pazdernik, District Conservationist  
                              Nathan Sitz, Water Quality Resource Specialist  
                              Ed Smith, Hubbard County Commissioner

Supervisor Iles opened the meeting at 8:31 a.m. and led in the Pledge of Allegiance.

#### AGENDA AND MINUTES

A motion was made by Supervisor Goodrich to accept the agenda with the following changes: add Co-Lease agreement, seconded by Supervisor Rettinger. Affirmative: All. Opposed: None. Motion carried.

A motion was made by Supervisor Goodrich to approve the minutes of February 10, 2015 as amended to change next meeting date to March 10, 2015, seconded by Supervisor Rettinger. Affirmative: All. Opposed: None. Motion carried.

#### TREASURER'S REPORT

The treasurer's report was accepted as presented, by the board, subject to auditor's review.

#### PUBLIC INPUT

None.

#### REPORTS

Supervisors' Reports: Supervisor Iles attended the grazing workshop, a finance committee meeting, and a PPI meeting where plans are in the works for rapid response and early detection.

Supervisor Goodrich attended Area 8 meeting and he will be on the financial review committee. Crow Wing SWCD used a video presentation at the meeting and he would like us to look into creating a video for Hubbard SWCD. John Purcell was there and discussed the State AIS Funds. Supervisor Goodrich also attended a PPI meeting and the grazing workshop.

Supervisor Grandy attended the grazing workshop.

Supervisor Sells attended the Area 8 meeting and will be on the nomination committee. He also attended a finance committee meeting. The Area SWCD Forester grant was awarded and the forester will be housed in Aitkin. The next forestry meeting will be on March 19.

Supervisor Rettinger attended the grazing workshop and the JPB meeting. At the JPB meeting, they told each of the counties they need more projects to work on or the counties will need to pay \$2,000 per year.

District Manager's Report – Julie Kingsley reported on the following:

**Last Month**

- Crow Wing River WRAP Implementation grant work due March 6, 2015.
- JPB Meeting.
- Capstone meeting.
- Park Rapids City Council meeting – they approved discontinuing lease effective July 31, 2015.
- Finance Committee meeting.
- County board meeting asked for funding for Geologic Atlas, it was denied.
- Area 8 meeting
- AIS PPI Meeting
- Leech Lake WRAP meetings for zonation model
- Grazing workshop
- LWP meeting and maps work
- Mississippi WRAP conference call
- Straight River Groundwater Management meeting
- 4 Wetland determination requests and 1 for road work

**Next Month**

- Lutheran Layman's League presentation
- League of Women Voters presentation
- Leech Lake Foundation meeting on forest easements
- Obwell
- PRAP Meeting

**DISTRICT CONSERVATIONIST**

March is Women's History Month. Dan Pazdernik passed out a flyer on Highlights in US Women's History.

**Program Update**

- CSP
  - o FY2015 signup application deadline of March 13 (extended from February 27).
  - o Renewal application deadline of March 31 for FY2011 contracts only.
- EQIP
  - o 1<sup>st</sup> round applications will be considered on March 16.
  - o 2<sup>nd</sup> round applications will be considered on May 11.
  - o 3<sup>rd</sup> round applications will be considered on June 18.

**Outreach/Educational**

- Hubbard Grazing Workshop at Guthrie on February 11
- Ag in the Classroom on March 17.

#### Current activities/other

- EQIP and CSP application activities
- Mid-year performance reviews
- Area meeting in Thief River Falls on March 12
- Urban forestry meeting on March 19
- Soils training on March 31 and April 1

#### Water Quality/Resource Specialist Report - Nate Sitz reported on the following:

- Writing reports on previously viewed ditches.
- Outreach to DNR and MPC about restoration possibilities and whether needed for State Ditch 82.
- Locating wells in Henrietta Township.
- Checking into alternative signage with DNR for AIS.
- Added Two Inlets to DNR Grant.
- Schedule completed and sent to Always There Staffing
- Worked with CO's and sheriff for AIS Training.
- Agreement with Wadena SWCD to provide 144 hours of inspections and veliger testing 5 lakes.
- Checked outside the county to see what the plans are for AIS.
- PPI meeting – need to limit meetings, not budgeted for this many meetings.

#### **OLD BUSINESS**

Self-Assessment Tool – bumped to the end of the meeting. Came back to this item after the agenda items were finished and it was decided to table this.

Cost-share amendment – Supervisor Sells made a motion to approve the amended contract #15-1 to include the additional \$72 for a total of \$679 or 50% whichever is less, seconded by Supervisor Goodrich. Affirmative: All. Opposed: None. Motion carried.

District Manager Computer – Supervisor Goodrich made a motion to purchase the Z15 laptop with RAM upgrade, seconded by Supervisor Sells. Affirmative: All. Opposed: None. Motion carried.

Redistricting SWCD – tabled until next month.

#### **NEW BUSINESS**

2015 Amended Budget – Supervisor Goodrich made a motion to accept the amended 2015 budget as presented, seconded by Supervisor Rettinger. Affirmative: All. Opposed: None. Motion carried.

Temporary Credit Card Increase – Supervisor Goodrich made a motion to temporarily increase the limit on Nathan Sitz' credit card to \$6,000 for the months of March 2015 and April 2015, seconded by Supervisor Grandy. Affirmative: All. Opposed: None. Motion carried.

Out of County Inspection Rate – Supervisor Sells made a motion to set the out of county inspection rate at \$25/hr, seconded by Supervisor Iles. Affirmative: All. Opposed: None. Motion carried.

