

## HUBBARD COUNTY SOIL AND WATER CONSERVATION DISTRICT

### MINUTES FROM MAY 13, 2014 REGULAR BOARD MEETING

Minutes from the Hubbard County Soil and Water Conservation District Board of Supervisors meeting at 212 ½ Second Street West, Park Rapids, MN.

Members present: Don Rettinger, Chair  
Lynn Goodrich, Vice-Chair  
Bob Iles, Secretary  
Don Sells, Treasurer  
Ruth Grandy, PR&I

Members absent: Kathy Grell, Hubbard County Commissioner

Others present: Julie Kingsley, District Manager  
Melissa Koebernick, District Administrative Assistant  
Dan Pazdernik, District Conservationist

Supervisor Rettinger opened the meeting at 8:37 a.m. and led in the Pledge of Allegiance.

#### AGENDA AND MINUTES

A motion was made by Supervisor Sells to accept the agenda, as amended, with the addition of MN SWCD Forestry Association, Cost-Share, and Road trip with Nate, seconded by Supervisor Goodrich. Affirmative: All. Opposed: None. Motion carried.

A motion was made by Supervisor Goodrich to approve the minutes of April 8, 2014 with the following correction: spell out MHB to say Mississippi Headwater's Board, seconded by Supervisor Iles. Affirmative: All. Opposed: None. Motion carried.

#### TREASURER'S REPORT

The treasurer's report was accepted as presented, by the board, subject to auditor's review.

#### PUBLIC INPUT

None.

#### REPORTS

Supervisors' Reports: Supervisor Rettinger helped with the Freshwater Festival.

Supervisor Goodrich attended the Giziibii meeting which was an organizational meeting. He attended NERO planning session for Mississippi Headwater's Watershed. He attended two county AIS meetings and met with NRCS to talk about cooperation between the SWCD and NRCS. He helped with trees and the Freshwater Festival. He also attended the Local Water Plan meeting to rank and approve Community Partner's grant applications.

Supervisor Grandy helped with the tree sales.

Supervisor Iles attended the Local Water Plan meeting, helped with trees and the Freshwater Festival.

Supervisor Sells attended the Mississippi Headwater's Board meeting. They are trying to work with counties to get projects done to enhance the Mississippi River. He also brought in an article about the Land Stewardship Project.

Water Quality/Resource Specialist Report – Sitz reported on the following:

- Submitted all reports for the Mississippi Headwaters watershed
- Met with the stakeholders to go over the WRAP document for the Crow Wing Watershed
- Newer MS5 sonde repaired by replacing an impeller and screw. Older sonde would cost \$2373 to repair.
- Decontamination unit will be available on call and staffed hours from 4-8pm on Fridays and 12-6pm on Saturdays
- Car counters have arrived and will be placed. SWCD has 2 counters to place.
- Attended the Congress of MN resorts training to let them know we have decontamination available and to distribute flow charts so resorts know which boats are at risk.
- 31 inspectors have been hired and trained to Level 1 and plan to have more trained to Level 2 to operate the decontamination unit.
- Tablets and supplies have been distributed to inspectors.

Working outside county boundaries – Nate will talk to Kathy Grell and get more information. Any outside county work would need to be funded by that county or other financial sources.

District Manager's Report – Kingsley reported on the following:

Last Month

- Presented at Nevis' Week of the Young Child event
- Had a meeting with NRCS on working relationship of the office and how we can help each other
- Michael Shen will be our Conservation Corps Apprentice
- Biannual Budget request for 2016 – 2017 was submitted to BWSR
- Helped with the Envirothon
- Freshwater Festival
- Attended AIS task force meeting
- Melissa has been working on the Geologic Survey
- Local water plan meeting for Community Partners grant application ranking and approval
- Attended Groundwater Management Area meeting
- Attended meeting for Zonation modeling for Leech Lake Watershed
- Obwell run
- Civic Engagement Canoe paddle meeting.
- 2 WCA site visits and many phone calls

Next Month

- Conservation Corps Apprentice starts
- Community Partner's Grant meeting with Nevis Township
- Area 8 Forestry meeting
- Obwell Run

## **DISTRICT CONSERVATIONIST**

### Civil Rights

- May is Asian Pacific Islander recognition month

### Program Update

- CSP Timeline
  - o Applications evaluated by May 30<sup>th</sup>
  - o Field Verifications and initial funding obligations by July 11<sup>th</sup>
  - o Currently have 3 applications
- EQIP
  - o Application due by May 16<sup>th</sup> for ranking period 1
  - o Ranking deadline of May 23<sup>rd</sup> (soft date)
  - o Currently have 25 applications

### Current activities/other

- Working with new applications, current contracts
- Field Office appraisal took place April 21<sup>st</sup>-25<sup>th</sup>
- Fax 2 mail system (new fax number -855-547-8729)
  - o Old lines disconnected and machines will be removed

## **OLD BUSINESS**

Fish Hook River Clean-Up – will look for lake association or community clean-up projects that we could take a supporting role in.

Resolutions – Supervisor Iles made a motion to approve the AIS resolution as written, seconded by Supervisor Goodrich. Affirmative: All. Opposed: None. Motion carried.

Supervisor Sells made a motion to approve resolution on the resolution process as presented, seconded by Supervisor Iles. Affirmative: All. Opposed: None. Motion carried.

All Supervisors are attending the Area 8 meeting.

Elections – revisit prior to the next election cycle.

## **NEW BUSINESS**

Road Trip – tabled until next month.

Spring Administrative Training – Supervisor Sells made a motion to approve sending Melissa to the training, seconded by Supervisor Iles. Affirmative: All. Opposed: None. Motion carried.

Mission Statement – Supervisor Goodrich made a motion to adopt the new mission statement provided by Supervisor Iles with changes made at the meeting, seconded by Supervisor Grandy. Affirmative: All. Opposed: None. Motion carried.

Community Partner's Grant – Supervisor Iles made a motion to approve the Fish Hook River Storm Scepter grant application, seconded by Supervisor Goodrich. Affirmative: All. Opposed: None. Motion carried.

Belle Taine Stanwicx project tabled until documentation is completed.

MN Forestry Association – Supervisor Sells will go to the meeting. If he can't make it, Nate Sitz will attend.

Cost-Share – Supervisor Iles made a motion to approve the Lugeanbeal well-sealing cost-share application to seal 3 wells at 50% of total cost not to exceed \$637.50, seconded by Supervisor Goodrich. Affirmative: All. Opposed: None. Motion carried.

**CORRESPONDENCE**

Bank statement, JPB report, updated personnel policy

**NEXT MEETING:** The next regular board meeting of the Hubbard County Board of Supervisors will be on June 10, 2014 at 8:30 a.m. in the office at 212 ½ Second Street W, Park Rapids. We will be discussing the fair booth/nitrate clinic, draft budget and the road trip.

**ADJOURNMENT:** Motion by Supervisor Goodrich to adjourn the meeting, meeting adjourned at 1:30 p.m.

APPROVED: 6/10/14 \_\_\_\_\_ SECRETARY Robert A. Iles  
Date Robert Iles, Secretary