

**HUBBARD COUNTY SOIL AND WATER CONSERVATION DISTRICT**

**MINUTES FROM JUNE 10, 2014 REGULAR BOARD MEETING**

Minutes from the Hubbard County Soil and Water Conservation District Board of Supervisors meeting at 212 ½ Second Street West, Park Rapids, MN.

Members present: Don Rettinger, Chair  
Lynn Goodrich, Vice-Chair  
Bob Iles, Secretary  
Don Sells, Treasurer  
Ruth Grandy, PR&I

Members absent: Kathy Grell, Hubbard County Commissioner

Others present: Julie Kingsley, District Manager  
Melissa Koebernick, District Administrative Assistant  
Nathan Sitz, Water Quality Resource Specialist  
Alicia Laturnus, Soil Conservationist  
Michael Shen, Conservation Corps Apprentice

Supervisor Rettinger opened the meeting at 8:37 a.m. and led in the Pledge of Allegiance.

**AGENDA AND MINUTES**

A motion was made by Supervisor Iles to accept the agenda, as amended, with the removal of road trip with Nate, seconded by Supervisor Goodrich. Affirmative: All. Opposed: None. Motion carried.

A motion was made by Supervisor Goodrich to approve the minutes of May 13, 2014 with the following corrections: Supervisor Rettinger opened the meeting and fix "chars" to "charts", seconded by Supervisor Sells. Affirmative: All. Opposed: None. Motion carried.

**TREASURER'S REPORT**

The treasurer's report was accepted as presented, by the board, subject to auditor's review.

**PUBLIC INPUT**

None.

**REPORTS**

Supervisors' Reports: Supervisor Rettinger attended the Area 8 meeting and will attend the Giziibii RC&D meeting on Wednesday, June 11, 2014.

Supervisor Iles attended the budget meeting and Area 8 meeting.

Supervisor Goodrich attended Area 8 meeting and is pleased that both of our resolutions passed. He will be attending a meeting with Rod Skoe & Rodger Erickson.

Supervisor Sells attended the MN SWCD Forestry Association Meeting. There is a proposal for a shared forester for Areas 1 & 8. He also attended the budget meeting and Area 8 meeting.

Supervisor Goodrich made a motion to join the MN SWCD Forestry Association and Supervisor Sells will be our representative, seconded by Supervisor Iles. Affirmative: All. Opposed: None. Motion carried.

Water Quality/Resource Specialist Report – Sitz reported on the following:

- Hubbard SWAG sampling
- Water quality monitoring on Long Lake, north side shows shoreline erosion
- Sold leftover trees using Craigslist and Facebook, will advertise this way next year.
- Ditch inventory on Fish Hook River from Hwy 87 to Upper Twin.
- Attended second session of Blandin Leadership.
- Hubbard county to receive \$112,160 in AIS funding for the first year and \$249,244 annually.
- 9 inspectors trained to level 2.
- PSA's recorded and aired 10 times daily through DeLaHunt network.
- Grace Lake presentation.

District Manager's Report – Kingsley reported on the following:

Last Month

- Non-point source nitrogen loading webinar
- Obwell run
- Michael Shen, Conservation Corps Apprentice, started May 27, 2014
- AIS legislation passed.
- COLA AIS group meeting
- Checked on watercraft inspectors
- Mary Adams would like to attend our July meeting
- Melissa has been working on the Geologic Survey
- Cost-share work
- Attended Groundwater Management Area meeting
- Located a site for new weather station
- Macro invertebrate sampling and ID with Nevis Junior high group
- Melissa attended zonation meeting for Mississippi Headwaters Watershed.
- 10 WCA site visits, 2 violations and many phone calls
- TEP site visit in Farden Township

Next Month

- Straight River Groundwater meeting
- Meeting with Senator Skoe on AIS Bill
- Leech Lake watershed zonation social input meeting
- Local Water planner meeting with Jeff Hrubes

## **DISTRICT CONSERVATIONIST**

Program Update

- CSP Timeline
  - o Applications evaluated by May 30<sup>th</sup>
  - o Field Verifications and initial funding obligations by July 11<sup>th</sup>

- EQIP
  - o Applications were due by May 16<sup>th</sup> for ranking period 1
  - o Deadline for scoring/ranking was May 23<sup>rd</sup>
  - o 23 applications were eligible to be scored and ranked
  - o Pre-approval list coming soon
  - o Additional application deadlines
    - June 20<sup>th</sup>
    - July 18<sup>th</sup>
    - August 15<sup>th</sup>

Current activities/other

- Working on current EQIP/CSP applicants
- Contract maintenance
- Field checks – tree plantings, grass and forage plantings, grazing system installations.
- Dan will be at the cultural resource training on June 10, 2014 in Norman County.
- The Park Rapids Service Center experienced phone problems in May. As a result, the Service Center will be getting the new phone system during the next round. This might take a month or more. The SWCD's line will not be affected.

**OLD BUSINESS**

None.

**NEW BUSINESS**

Nitrate Clinic – will be held on Friday, July 18 and Saturday, July 19.

Cost - Share – Mallery application – Supervisor Rettinger made a motion to approve the cost-share application for 65% not to exceed \$4,842.50, seconded by Supervisor Iles. . Affirmative: All. Opposed: None. Motion carried.

King application – Supervisor Iles made a motion to approve the well sealing cost-share at 50% not to exceed \$232.50, seconded by Supervisor Goodrich. . Affirmative: All. Opposed: None. Motion carried.

Fedje application – Supervisor Goodrich made a motion to approve the cost-share contract at 65% not to exceed \$2,917.00, seconded by Supervisor Grandy. . Affirmative: All. Opposed: None. Motion carried.

Draft Budget– Supervisor Grandy made a motion to accept the 2015 Draft Budget, seconded by Supervisor Goodrich. Affirmative: All. Opposed: None. Motion carried.

Community Partner's Grant – Supervisor Goodrich made a motion to accept the Hubbard County Master Gardners grant application for rain barrels contingent on the Local Water Plan Task Force approval of application, seconded by Supervisor Sells. Affirmative: All. Opposed: None. Motion carried.

**CORRESPONDENCE**

Bank statement, JPB report, MASWCD Leadership program

**NEXT MEETING:** The next regular board meeting of the Hubbard County Board of Supervisors will be on June 10, 2014 at 8:30 a.m. in the office at 212 ½ Second Street W, Park Rapids. We will be discussing revision of comp time and presenting budget to county commissioners.

**ADJOURNMENT:** Motion by Supervisor Goodrich to adjourn the meeting, meeting adjourned at 12:25 p.m.

APPROVED: 7/08/14 SECRETARY Robert A. Iles  
Date Robert Iles, Secretary