

HUBBARD COUNTY SOIL AND WATER CONSERVATION DISTRICT

MINUTES FROM February 1, 2021 SPECIAL/EMERGENCY BOARD MEETING

Hubbard County Soil and Water Conservation District
Board of Supervisors meeting held via Zoom at 9:00am.

Members present: Marcel Noyes, Chair
Don Rettinger, Vice-Chair
Lynn Goodrich, Secretary
Don Sells, Treasurer & PR&I

Members absent: District III Supervisor

Others present: Crystal Mathisrud, District Manager
Annette Olson, Administrative Assistant

Chair Noyes opened the Zoom meeting at 9:00 a.m. and led the Pledge of Allegiance.

AGENDA

Supervisor Rettinger made a motion to approve the agenda as presented with a start time of 9:00am. Seconded by Supervisor Goodrich. Approved: Noyes, Rettinger, Goodrich, Sells. Opposed. None. Motion passed.

Chair Noyes called for a moment of silence in remembrance of Candy Malm, District 3 supervisor, and members shared the positive presence she was with everything she did in the short time she was a part of SWCD.

WATER QUALITY TECHNICIAN POSITION ANNOUNCEMENT

District Manager, Crystal Mathisrud announced technician Alicia Gohmann turned in a letter of resignation Thursday morning, January 28th, effective February 20, 2021. Staff asked for Board approval to post the Water Quality Technician position notice as presented. Crystal gave a summary on Alicia's recent activities and she asked Alicia to turn in her office key and equipment to the administrative assistant after their 3:00pm Zoom meeting on Thursday, January 28th. Alicia will use her available vacation and sick leave hours to cover her time through February 20th. Suggestion to review the applications received for this posting by the regular February board meeting and extend the position posting if needed. **Supervisor Goodrich made a motion to post the position for one week, (through February 8, 2021) evaluate the candidates received and allow the Personnel Committee to repost the position if needed or select the candidates to interview and make a recommendation to the Board. Supervisor Sells seconded. Approved: Noyes, Rettinger, Goodrich, Sells. Opposed. None. Motion passed.**

APPROVE FOREST RESOURCE TECHNICIAN HIRE

The Personnel Committee recommended hiring Brandon Spain-Brist for the Forest Resource Technician position. Personnel Committee reported that there were 15 applications submitted for this position. Crystal narrowed it down to 6 with a short phone interview and the personnel committee did virtual

interviews with 4 final candidates. Crystal gave additional notable benefits for their recommendation. **Supervisor Sells made a motion to hire Brandon Spain-Brist as the Forest Resource Technician effective February 2, 2021, pending his 2-week notice with his current employer (at \$20.00/hour). Supervisor Noyes seconded. Approved: Noyes, Rettinger, Goodrich, Sells. Opposed. None. Motion passed.**

PAY EQUITY REPORT

Staff presented the pay equity report needing to be submitted every 3 years. **Supervisor Goodrich made a motion to authorize the Pay Equity Implementation Report dated February 1, 2021 as submitted. Supervisor Rettinger seconded. Approved: Noyes, Rettinger, Goodrich, Sells. Opposed. None. Motion passed. (Staff submitted on February 3, 2021.)**

FYI: WORKING LANDS RIM EASEMENT PILOT PROGRAM

Crystal announced that the BWSR Working Lands RIM Easement Pilot Program grant for \$1 M from the 2019 bonding appropriation was just approved and the first meeting to start planning will be held on Friday, February 5th. The group will be looking to incorporate 3 projects with this grant to showcase the need to continue this type of work in the future with appropriate grant funding.


Supervisor Goodrich mentioned he visited with several people with MASWCD recognizing the need for longer time periods (more than 2 weeks) for landowners to complete surveys sent out, especially if SWCD staff and supervisors are expected to forward on to recommended participants. The recommendations will be taken into consideration by MASWCD and their partners when planning future projects.

ADJOURNMENT

Supervisor Goodrich moved to adjourn the meeting. Chair Noyes adjourned the meeting at 10:05am.

APPROVED: 2/10/2021
Date

SECRETARY



Lynn Goodrich, Secretary