



Request for Assistance

Date: _____

Name:	Phone Number:
Address:	Alternate Phone Number:
Email Address:	

Site Address if different from above address:	Parcel ID Number:
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Name of Lake/Stream/River:	Township	Range	Section
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A site visit is required (see section below) Landowner wants to be or is required to be present for initial site visit

- A non-refundable application fee of \$50 is due with this Request for Technical Assistance form and must be completed and submitted to Hubbard SWCD. This fee covers:**
- cost of application review
 - telephone or zoom consultation to review the issue and goals of a potential project
 - drop by site visit to see the issue and possible solutions
 - printed or electronic best-practices information packet.
- A fee of \$48.00 per hour will be charged and paid for additional onsite consultation/technical assistance after the initial site visit.**

Amount _____ Payment Date _____
This is non-negotiable and non-reimbursable. Please provide the required information above to set up a site visit.

Please write a short discription of your request and circle an item listed below if appropriate:

Buffer Cost-Share Request Shoreline Erosion Shoreline Restoration Stormwater Landscaping Stormwater Restoration/Stabilization Wetland

Part 2: Request for Project Plans or Wetland WCA Application (To be filled out after initial Consultation)

After visiting with Hubbard SWCD staff, I would like to move forward with a cost-share project to correct discussed issues.

- Site specific engineered plans (fee will vary depending on size and complexity of project, quoted in advance of agreement)
- Cost-share application (if awarded, Hubbard SWCD contributes 50% toward cost of project implementation. May require an engineered plan)
Cost-share applications will be reviewed in September and May of each year to select projects and commit funds for the upcoming season.
Application Deadlines for rounds of Cost-share funds are September 1 and May 1 of each year
- Wetlands Conservation Act Application Replacement Plan/Exemption/Other
Wetlands requests received by the 1st of each month will be scheduled for site visits by the 3rd week of that month May-October

Client signature _____

Date _____

Hubbard SWCD Staff signature _____

Date _____