

## Hubbard County Soil & Water Conservation District

Tuesday June 23, 2026, at 9:00 am

Hubbard County Soil & Water Conservation District Board of Supervisors met at the office with a Zoom option available.

Office Address: 603 Central Avenue North, Suite 100, Park Rapids, MN 56470.

Members present: Marcel Noyes, Chair  
Lynn Goodrich, Secretary  
Don Sells, Treasurer  
Don Rettinger, Vice-Chair

Others present: Jake Schaughnessy, Co-Administrator  
Megan FitzGerald, Co-Administrator  
Rachel Rudquist, Office and Finance Manager  
Dan Pazdernik, District Conservationist  
Brett Arney, Board Conservationist  
Tom Krueger, Hubbard County Commissioner

Guest: Mark Johnson

Chair Noyes opened the meeting at 9 am and led the Pledge of Allegiance.

### AGENDA

**A motion was made by Supervisor Sells to accept the agenda as presented. Second by Supervisor Rettinger. Affirmative: All. Opposed: None. Motion carried.**

### MINUTES

**A motion was made by Supervisor Goodrich to approve the minutes as presented. Second by Supervisor Noyes. Affirmative: All. Opposed: None. Motion carried.**

### TREASURER'S REPORT

**Consent Agenda** – Rachel explained the reductions in AT&T and Intuit monthly subscriptions. Supervisor Goodrich suggested we look into another software option for Adobe Acrobat.

**A motion was made by Supervisor Goodrich to adopt the consent agenda as presented. Second by Supervisor Rettinger. Affirmative: All. Opposed: None. Motion carried.**

**Treasurer's Report** – Rachel reported on the checks that were deposited ACH that day. The Supervisors asked what the income net loss was last month. There was discussion on the Management Report and the invoices that still need to be submitted. Supervisor Sells submitted the treasurer's report to the Board for filing

### PUBLIC INPUT

**Tom Krueger, Hubbard County Commissioner:** The DNR is having a grand opening celebration for Mantrap Wildlife Management Area this Thursday at 3 pm. The County Board approved a Legacy Grant resolution to apply for a \$1.25 million for phase 2 at Deep Lake Park for Greater Minnesota Regional Parks and Trails Commission. Approved 9 timber appraisals for July timber auction. Funding

leftover from the HWY 71 tunnel grant will be used to extend the trail an additional 2.2 miles. 1.9 miles of that will go through county land. The HC Land Commissioner would like to be involved in the exact route of that trail. The Board approves an EAW for Deep Lake Park as sufficient, so they won't have to get an EIS. A 5-year road construction plan public meeting will be at government center on Wednesday at 6 pm.

### **DISTRICT CONSERVATIONIST**

District Conservationist Dan Pazdernik's report is available upon request.

### **BOARD CONSERVATIONIST**

Board Conservationist Brett Arney passed out a 2026 Legislative Session Update.

This was a bonding year. He explained BWSR got funding for various programs and went through some of the highlights in the update. MN Statute changes will affect how granting programs will go. Grantee evaluations have changed. Any grants over \$50,000 Brett will have to do an evaluation on that grant. That evaluation will get posted to MN management budget website and will be public information.

### **OLD BUSINESS**

**Belle Taine Update** (Jake) – RFP has been out for around 3 weeks now. We have had 5 interested parties. Some of the members of the Lake Association asked if they could be part of the ranking committee. They will not be allowed to be on the ranking committee, but they are invited to give input to the committee prior to contractor selection. The RFP closes on July 5<sup>th</sup> and then Jake will present the proposals received to the Board.

**2026 Tree Sale recap** (Rachel) – The 2026 tree sale for Hubbard SWCD showed a loss. There was discussion on having fewer species and plant/seed packs available and trying to get the staff billable time costs down. This was the first year of ordering plant packs and they weren't well received. It very beneficial to have the cold trailer on site. It was loaned to us from Badoura State Nursery. Thank you BSN.

### **OLD BUSINESS ACTION**

**Left blank intentionally**

### **NEW BUSINESS**

**Left blank intentionally**

### **NEW BUSINESS ACTION**

**Resolution for Green Core Member Host Site** – Megan talked about becoming a Green Core Host Site through MPCA. This person will be starting this fall. We need a resolution to become a host site.

**A motion was made by Supervisor Sells to approve resolution 03-2026 to enter into Green Core agreement with MN Pollution Control Agency. Second by Supervisor Goodrich. Affirmative: All. Opposed: None. Motion carried.**

**Cover Crop Approval Contract 20260623CWRPDC: 28.5 acres for \$1,140 Cost Share**

**A motion was made by Supervisor Sells to approve contract No. 20260623CWRPDC in the amount of \$1,140.00. Second by Supervisor Goodrich. Affirmative: All. Opposed: None. Motion carried.**

**Cover Crop Approval Contract 20260623CWRJSC: 20.75 acres for \$830 Cost Share**

A motion was made by Supervisor Sells to approve contract No. 20260623CWRJSC in the amount of \$830.00. Second by Supervisor Goodrich. Affirmative: All. Opposed: None. Motion carried.

Cover Crop Approval Contract 20260623CWRDOC: 76.2 acres for \$3,048 Cost Share  
A motion was made by Supervisor Sells to approve contract No. 20260623CWRDOC in the amount of \$3,048.00. Second by Supervisor Noyes. Affirmative: All. Opposed: None. Motion carried.

FSP Approval Contract 20260526CWRAND: 78 acres \$450 Cost Share total cost of \$900  
A motion was made by Supervisor Goodrich to adopt the FSP contract No. 20260623CWRAND in the amount of \$450.00. Second by Supervisor Rettinger. Affirmative: All. Opposed: None. Motion carried.

Well Sealing Contract Approval 20260623CWRJWS for \$225 total Cost of \$450  
A motion was made by Supervisor Goodrich to approve contract No. 20260623CWRJWS in the amount of \$225.00. Second by Supervisor Rettinger. Affirmative: All. Opposed: None. Motion carried.

#### **REPORTS ON MEETINGS AND PROJECTS:**

**Board Chair's Report:** Supervisor Noyes: various discussions with individuals, will be attending the Area 8 meeting on Friday

**Supervisor Rettinger:** will be attending Area 8 meeting on Friday

**Supervisor Goodrich:** attended the budget meeting

**Supervisor Sells:** attended the local workgroup. Budget meeting

**District Staff Reports:** District staff reports are available upon request.

#### **CORRESPONDENCE**

**2026 MCIT Coverage Document Change**

#### **NEXT MEETING**

**Tuesday, July 28, 2026**

#### **ADJOURNMENT**

**Meeting Adjourned at 10:12 am**

APPROVED: 7/28/26  
Date

SECRETARY

  
Lynn Goodrich, Secretary

# CONSENT AGENDA

## Hubbard County Soil and Water Conservation District

Bill Consensus May 21, 2026 - June 18, 2026

| Bill number       | Vendor                            | Amount      | Due date                       |
|-------------------|-----------------------------------|-------------|--------------------------------|
| inv 220           | Hubbard County Abstract           | \$ 1,020.50 | 5/29/2026                      |
| 364972            | MN Dept. of Natural Resources     | \$ 2,260.00 | 7/2/2026                       |
| 364973            | MN Dept. of Natural Resources     | \$ 2,020.00 | 7/2/2026                       |
| 364975            | MN Dept. of Natural Resources     | \$ 2,365.00 | 7/2/2026                       |
| 364976            | MN Dept. of Natural Resources     | \$ 490.00   | 7/2/2026                       |
| 364977            | MN Dept. of Natural Resources     | \$ 800.00   | 7/2/2026                       |
| Area VIII meeting | Clearwater SWCD                   | \$ 34.00    | 6/4/2026 <i>will be lower</i>  |
| Inv 33232         | Peterson Company, LTD             | \$ 1,465.00 | 7/10/2026                      |
| May fuel          | Hubbard County Highway Dept       | \$ 458.23   | 7/1/2026                       |
| 20260428LLRKAR    | FSP M.K.                          | \$ 1,125.00 | 7/23/2026                      |
| 20260324CWRMAR    | FSP C.M.                          | \$ 1,125.00 | 7/23/2026 <i>will be lower</i> |
| July 2026 Rent    | Gartner-Johnson Construction, Inc | \$ 928.20   | 7/1/2026                       |
| INV 203           | Cass County SWCD                  | \$ 9,108.72 | 7/16/2026                      |
| May Phone         | Arvig                             | \$ 193.79   | 7/6/2026                       |
| 20260428CWRLSP    | shoreline resoration              | \$ 2,402.65 | 7/16/2026                      |
| 20260526CWRNYK    | FSP 37 acres M.K.                 | \$ 381.75   | 7/16/2026                      |
| 20260324MRHKIL    | FSP 160 acres J.K.                | \$ 1,425.00 | 7/16/2025                      |
|                   | May Visa Statement                | \$ 2,285.36 | 6/25/2026                      |

## Payroll 5-29--26

|              |    |           |
|--------------|----|-----------|
| Wages        | \$ | 14,180.17 |
| Taxes        | \$ | 5,294.61  |
| Pera EE & ER | \$ | 2,654.38  |

## Payroll 6.12-26

|                     |    |           |
|---------------------|----|-----------|
| Wages               | \$ | 18,890.47 |
| Taxes               | \$ | 6,381.54  |
| Pera EE & ER        |    |           |
| *Stipend            | \$ | 5,600.00  |
| AT & T cell phones  | \$ | 409.58    |
| Arvig               | \$ | 193.97    |
| Adobe               | \$ | 167.93    |
| Google Storage      | \$ | 180.00    |
| Intuit QBO          | \$ | 479.00    |
| Marco copy machines | \$ | 267.29    |
| ADP Payroll         | \$ | 189.70    |

## Non-Regular Supervisor Stipend Request

## Upcoming to be Considered